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| Report to | North Wales Fire and Rescue Authority |
| Date | 18/12/17 |
| Lead Officer | Clerk |
| Contact Officer | Colin Everett (01745 535286) |
| Subject | Meeting Dates 2018 |



PURPOSE OF REPORT

- 1 To inform members of the dates for meetings of the full Fire and Rescue Authority, Executive Panel and Audit Committee for 2018. Also, to ask members to note the seating plan for Authority meetings in order to facilitate the webcasting process.

EXECUTIVE SUMMARY

- 2 To inform members of the dates for meetings of the full Fire and Rescue Authority, Executive Panel and Audit Committee for 2018 and for members to note the seating plan for Authority meetings.

RECOMMENDATION

- 3 That members note:
 - (i) the dates for meetings of the Fire and Rescue Authority, Executive Panel and Audit Committee set for 2018; and
 - (ii) the seating plan for Authority meetings in order to facilitate the webcasting of these meetings.

BACKGROUND

- 4 Dates of all meetings until June 2018 were set in June 2017. Advance notification of dates will assist members and officers with their schedules.

INFORMATION

Fire and Rescue Authority

- 5 Standing Order 4(2) of the Authority's Standing Orders says that meetings of the Authority shall take place a minimum of four times per year and the annual meeting shall take place no later than June. These meetings shall normally take place on the third Monday of the month unless otherwise determined by the Chair in consultation with the Clerk and Chief Fire Officer.

6 Dates for the NWFRA meetings are scheduled as follows:

Monday 19 March 2018
Monday 18 June 2018
Monday 17 September 2018
Monday 17 December 2018

7 Members will be aware that the Authority's meetings will be webcast as of June 2018. In order to facilitate the process of being able to identify speakers it is necessary to use a seating plan; Members are asked to note the seating plan attached at appendix 1.

Executive Panel

8 Dates for the Executive Panel meetings, to be held at Fire and Rescue Service Headquarters St Asaph at 10.00am, are scheduled as follows:

Monday 12 February 2018
Monday 14 May 2018 **(2pm start)**
Monday 16 July 2018
Monday 22 October 2018

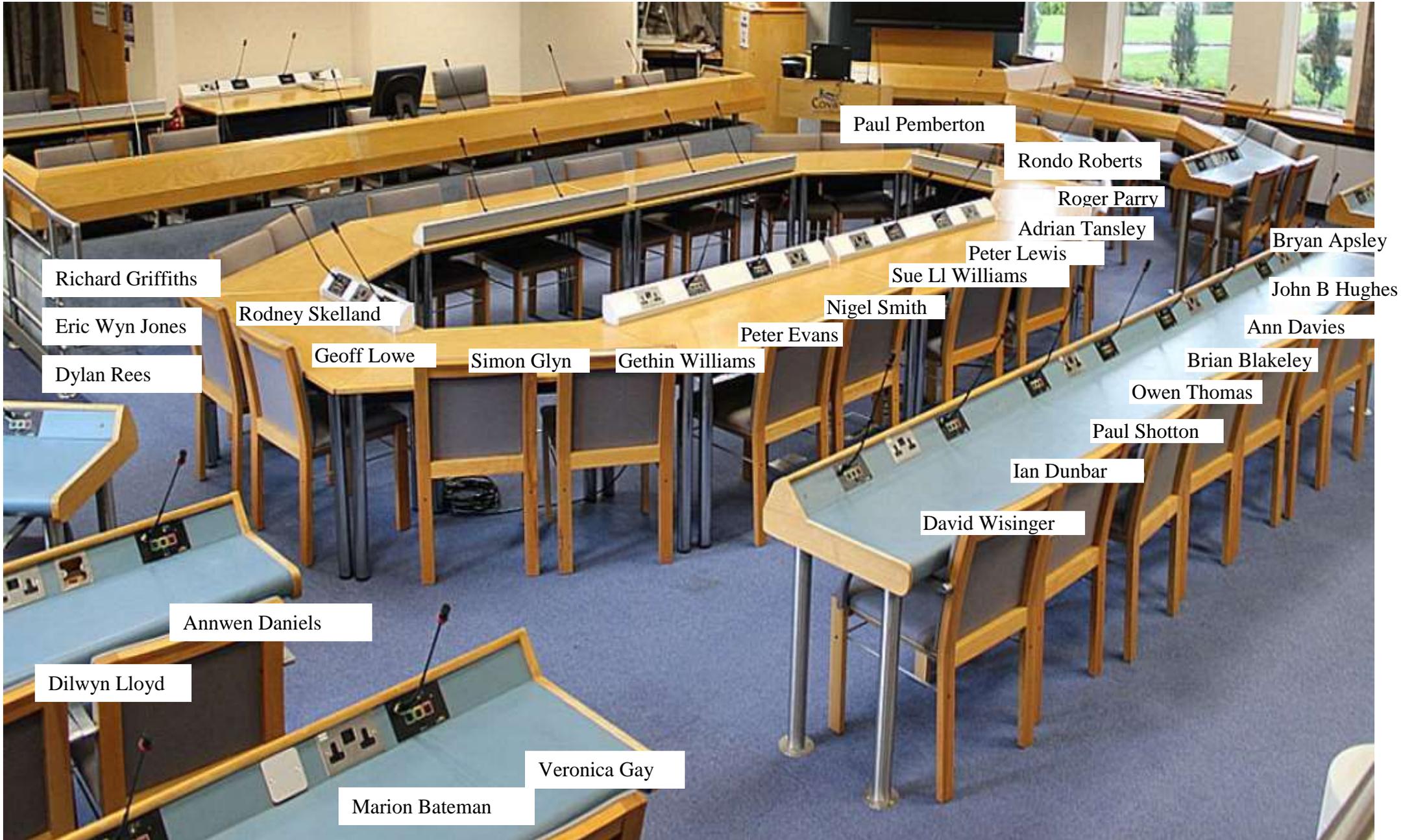
Audit Committee

9 Dates for the Audit Committee meetings, to be held at Fire and Rescue Service Headquarters St Asaph at 2.00pm, are scheduled as follows:

Monday 29 January 2018
Monday 4 June 2018
Monday 10 September 2018

IMPLICATIONS

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| Wellbeing Objectives | Not considered relevant |
| Budget | Not considered relevant |
| Legal | Meetings are held in accordance with the NWFRA's Standing Orders and relevant terms of reference Members are expected to abide by their code of conduct at all times |
| Staffing | Not considered relevant |
| Equalities/Human Rights/ Welsh Language | All meetings of the Fire Authority are equalities compliant |
| Risks | Not considered relevant |



Paul Pemberton

Rondo Roberts

Roger Parry

Adrian Tansley

Peter Lewis

Bryan Apsley

Richard Griffiths

Sue Ll Williams

John B Hughes

Eric Wyn Jones

Rodney Skelland

Nigel Smith

Ann Davies

Dylan Rees

Geoff Lowe

Simon Glyn

Gethin Williams

Peter Evans

Brian Blakeley

Owen Thomas

Paul Shotton

Ian Dunbar

David Wisinger

Annwen Daniels

Dilwyn Lloyd

Veronica Gay

Marion Bateman