

Report to	North Wales Fire and Rescue Authority
Date	17/12/18
Lead Officer	Clerk
Contact Officer	Colin Everett (01745 535286)
Subject	Meeting Dates 2019



PURPOSE OF REPORT

- 1 To inform members of the dates for meetings of the full Fire and Rescue Authority, Executive Panel and Audit Committee for 2019.

EXECUTIVE SUMMARY

- 2 To inform members of the dates for meetings of the full Fire and Rescue Authority, Executive Panel and Audit Committee for 2019. Advance notification of dates will assist members and officers with their schedules.

RECOMMENDATION

- 3 That members note the dates for meetings of the Fire and Rescue Authority, Executive Panel and Audit Committee set for 2019.

INFORMATION

- 4 Dates of all meetings until June 2019 were set in June 2018.
- 5 In accordance with the Accounts and Audit (Wales) (Amendment) Regulations 2018, the dates of submitting and publishing the statement of accounts have changed; they now need to be submitted to the Wales Audit Office by 31 May and published by 31 July. In order to accommodate this change, the dates of the Executive Panel and Audit Committee meetings in the summer have been changed; the Audit Committee will scrutinise the accounts at its meeting on 22 July and, with the agreement of the Authority, the Executive Panel will use delegated powers to approve the accounts at its meeting on 29 July.

Fire and Rescue Authority

- 6 Standing Order 4(2) of the Authority's Standing Orders says that meetings of the Authority shall take place a minimum of four times per year and the annual meeting shall take place no later than June. These meetings shall normally take place on the third Monday of the month unless otherwise determined by the Chair in consultation with the Clerk and Chief Fire Officer.

7 Dates for the NWFRA meetings are scheduled as follows:

Monday 18 March 2019
Monday 17 June 2019
Monday 16 September 2019
Monday 16 December 2019

Executive Panel

8 Dates for the Executive Panel meetings, to be held at Fire and Rescue Service Headquarters St Asaph at 10.00am, are scheduled as follows:

Monday 11 February 2019
Monday 13 May 2019
Monday 29 July 2019
Monday 21 October 2019

Audit Committee

9 Dates for the Audit Committee meetings, to be held at Fire and Rescue Service Headquarters St Asaph at 2.00pm, are scheduled as follows:

Monday 28 January 2019
Monday 22 July 2019
Monday 9 September 2019

IMPLICATIONS

Wellbeing Objectives	Not considered relevant
Budget	Not considered relevant
Legal	Meetings are held in accordance with the NWFRA's Standing Orders and relevant terms of reference Members are expected to abide by their code of conduct at all times
Staffing	Not considered relevant
Equalities/Human Rights/ Welsh Language	All meetings of the Fire Authority are equalities compliant
Risks	Not considered relevant