



SENIOR COMPLIANCE OFFICER

Business Fire Safety Department
Permanent, 37 hours per week
NWFRS Grade 07 £33,024 to £35,745 per annum



We are looking to appoint Senior Compliance Officer to deliver and enforce fire safety legislation at businesses and non-domestic properties. This is a newly created role and the appointed person will be expected to provide detailed technical support relating to fire safety matters, fire safety audits and safety inspections in all regulated premises, including complex and high-risk premises.

The successful candidate will be an effective communicator, with the ability to work on their own initiative to research and analyse problems and devise appropriate solutions using a range of resources. With a proactive and self-motivated approach, good interpersonal skills are required to develop effective working relationships with internal and external individuals and groups.

Applicants will need to demonstrate (with evidence) against the skills, as outlined in the job description and person specification, including the following key requirements:

- To hold IQ Level 4 Certificate in Fire Safety or equivalent and to have attained competence in the role of Fire Safety Adviser or equivalent
- To hold, or attain in post, IQ Level 4 Diploma in Fire Safety or equivalent
- To hold, or attain in post, registration with/or accreditation by a professional body (as both Graduate IFE and Registered Auditor) to be able to demonstrate their professional attitude and commitment to maintaining competence
- To hold, or to attain in post, (as a minimum) registration as an Engineering Technician with the Engineering Council through a professional body (third party accreditation)
- In-depth knowledge and understanding of the Regulatory Reform (Fire Safety) Order 2005 and assessing fire regulatory risks and compliance through audit and inspection
- Significant knowledge of processes and guidance relevant to regulatory fire risk assessment and the evaluation of fire hazards and risks
- Be able to hold a simple conversation at Welsh Level 2 – if not already demonstrated on application, this is to be achieved within a 12-month probation period, with support provided as appropriate
- Hold a full UK Driving licence.

Whilst the role will cover the North Wales area, the designated office may be at any of the current Fire Safety locations and will be discussed with the successful candidate, with the ability to undertake agile working is also available.

Please note that this post is subject to a Standard DBS Check and satisfactory references. For further details about the role, please refer to the information pack.

To apply, please complete and submit your application pack by email to:

Recruitment@northwalesfire.gov.wales

Closing date for receipt of application forms is 12.00 noon, 13.08.2024

The closing date will be strictly adhered to and no exceptions will apply.

We are an equal opportunity employer and welcome applications from all sections of the community. We are committed to equality of opportunity for all staff and applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.

We welcome correspondence and calls in Welsh and English and we will respond equally to both and will reply in your language of choice without delay. Applications submitted in Welsh will be treated no less favourably than an application submitted in English.



Confidential
Employee Hotline