

# COMPLIANCE OFFICER

Business Fire Safety Department

1 x Central or East - Conwy & Denbighshire or Flintshire &  
Wrexham

2 x West – Gwynedd & Ynys Môn

Permanent, 37 hours per week

NWFRS Grade 05 £29,064 to £31,022 per annum

We are looking to appoint three Compliance Officer to deliver and enforce fire safety at businesses and non-domestic properties in their area of responsibility. Undertaking fire safety audits and inspections of business premises that fall under the Regulatory Reform (Fire Safety) Order 2005 (RR(FS)O) and other relevant legislation, the Compliance Officer will complete all necessary reports, legal notices, recordings and administration to improve fire safety compliance.

The successful candidates will have excellent communication skills, with the ability to interpret and analyse physical and written information and provide accurate and clear advice in relation to business fire safety legislation. With a proactive and self-motivated approach, good interpersonal skills are required in order to develop effective working relationships with internal and external individuals and groups.

Ideally you will have the ability to communicate confidently and fluently in Welsh, but we will consider applications from individuals who are committed to improving their Welsh language skills.

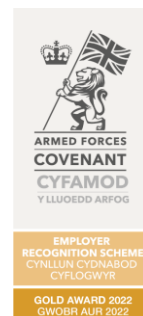
Two of the roles will be based in the West which covers Gwynedd and Môn with the third to cover either our Central or East areas. We offer the ability to undertake agile working, where you can work remotely from home, subject to availability, as well as being available to work from other North Wales Fire and Rescue Service locations.

North Wales Fire and Rescue Service are committed to providing training, development and promotional opportunities to the right candidate. It is hoped to provide further advancement to staff who meet the required criteria and can evidence exemplar fire safety knowledge and a commitment to keeping people safe. These development opportunities would become available once staff have shown competency in the Compliance Officer role and when suitable vacancies arise within the department.

Please note that this post is subject to a Standard DBS Check and satisfactory references. For further details about the role, please refer to the information pack.

To apply, please complete and submit your application pack by email to:  
[hrdesk@northwalesfire.gov.wales](mailto:hrdesk@northwalesfire.gov.wales)

**Closing date for receipt of application forms is 12.00 noon,  
27.10.2025**



Confidential Employee Hotline